



**St John**

**ST. JOHN EYE HOSPITAL – GAZA**

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**ST JOHN EYE HOSPITAL GROUP**

**SUBSPECIALIST**

**IN**

**PAEDIATRIC  
OPHTHALMOLOGYH**

# JOB DESCRIPTION

<b>Title</b>	<b>Subspecialist – Paediatric Ophthalmology</b>
<b>Department</b>	<b>Medical</b>
<b>Section</b>	<b>Gaza</b>
<b>Reports to</b>	<b>Medical Director through Gaza Medical Lead</b>
<b>Hours</b>	<b>As contractually agreed</b>
<b>Date formulated</b>	<b>April 2026</b>
<b>Next Review Date</b>	<b>April 2028</b>

## General Statement of Duties:

- To provide an efficient and comprehensive ophthalmic service to the patients in the clinic and in the theatres and static clinics.
- To Provide an efficient and comprehensive ophthalmic service to the patients in Ophthalmic Paediatric department.
- To work as part of a team in providing a comprehensive general ophthalmic service to patients of the St. John Eye Hospital in Gaza, with opportunity to pursue specialist ophthalmic services.
- To participate in the training and education of doctors and nurses.
- To develop the Paediatric Ophthalmic service at the hospital.
- To ensure a high standard of practice in the Paediatric Ophthalmology management clinically and surgically, and introducing new practices and procedures where possible.

## Main Responsibilities:

- To ensure that all work is done with the foreknowledge and appropriate minimal supervision of a Consultant.
- To maintain, improve and deliver the standard of ophthalmological practice for patients to as high a level as possible.
- Responsible for seeing Inpatients before the start of or after the end of outpatient clinics or theatre sessions.
- To actively communicate with visiting fellows, hospital medical staff and the trainees on all matters to do with patient care.
- To plan and organise hospital activities in communication with nurses and the records office with regards to outpatient and inpatient activity.
- To ensure that good communication between staff and patients occurs.
- To participate in educational programs to teach and train Residents, Medical Students, Nurses and Ophthalmic Technicians.
- To acquire higher training and experience in all aspects of ophthalmology, this includes participation in all teaching education available.
- Teaching, education and research activities should be conducted in conjunction with the Medical Director with active participation in clinical discussions, seminars and individual teaching of staff.
- To participate as a member of the medical staff in the emergency cover when needed.
- When required, participate in the satellite and outreach clinics in Gaza.
- Each Doctor should hold responsibility for his/her documentation on all the medical notes of the HMIS.
- Adhere to Hospital and the Ministry of Health protocols on treatment and management of patients.
- All other tasks mentioned in the Quality Management System.

## General Responsibilities:

- All staff are expected to report for work on time and fulfil their hours of duty, from time to time some flexibility may be required in order to meet the needs of the job and this may be outside regular hours of work.
- All staff are expected to promote and contribute to a cooperative and productive work environment. Staff are also expected to show respect and consideration to their colleagues and all patients and visitors to the hospital.

- All staff are expected to follow the dress code for their area of work. All uniforms as required by different work areas should be worn at all times. Staff who do not have a uniform are expected to wear appropriate, respectful, modest business dress. Jeans are not considered appropriate attire.
- The hospital is a no smoking hospital and smoking is only permitted in the designated smoking areas and only during official break periods.
- All staff will abide by confidentiality rules and will not disclose any information about patients, the staff or the workings of the hospital, except in certain circumstances where express permission is given as per the Confidentiality Policy.
- All staff are expected to comply at all times with the requirements of Health and Safety regulations and to take responsibility for the health and safety and welfare of others in the working environment ensuring that agreed safety procedures are carried out to maintain a safe environment.
- The Hospital has a Control of Visits in the Hospital and Security of Workers policy in order to help protect patients, visitors and staff and to safeguard their property. All employees have a responsibility to ensure that those persons using the Hospital and its service are as secure as possible.
- The Hospital is committed to equality and all staff are expected to treat colleagues, patients and visitors to the Hospital with dignity and respect, regardless of their ethnic background, religion, race, gender, age or sexual orientation.
- All staff are expected to familiarise themselves with the requirements of the Hospitals policies and procedures for staff and also their specific area of work.
- All appointments within the Hospital are subject to pre-employment health screening.
- All staff are responsible for ensuring that all risks of cross infection to patients are minimised and that all policies, procedures and guidance relating to infection control practice are adhered to.
- All staff are responsible, where relevant, for ensuring that all equipment used by patients is clean/decontaminated as instructed by manufacturers and in line with the infection control/guidelines protocol and policy.
- The job description gives a general outline of the duties of the position and is not intended to be an inflexible or finite list of tasks. It may be varied, from time to time, after consultation with the member of staff.
- Any other duties as designated by your manager and which are commensurate with the grade.

### **Essential Requirements for the Post:**

- First Medical Degree
- Postgraduate Specialisation in Ophthalmology
- Valid relevant license to practice
- Two years experience in Paediatric Ophthalmology
- Evidence of continuing professional development
- Evidence of research work is desirable
- Capable of working in a multi-disciplinary team
- Flexible on working hours
- Ability to communicate fully with staff and patients at all levels.
- Ability to communicate (read, write and speak) fluently in English. (All hospital documents are in English)
- Calm manner
- Methodical and Organised

**Name:**

**Date: April 2026**

**Signed** \_\_\_\_\_